

Date :

To
The Director
DR VN BRIMS
Building No.4
Thane College Campus
Thane

Sub: Application for loan

Respected Sir,

With reference to the above, I,
am a student admitted to the two years full time MMS/PGDM course at the
institute in the academic year 20.....- 20.....

I request you to furnish me a letter, stating I am a bonafide student, admitted to
the MMS/PGDM course and need to pay the fees of Rs..... before the
due date of This will facilitate the loan process.

Thanks and regards

Yours Faithfully

(NAME & SIGNATURE)

(Recommended by
Course Co-Ordinator)

Date :

Approved by
(Director)