



**Grant for Organizing Conference – Offer Letter**

**F. No. 67- 14/IDC/GOC/POLICY-1/2024-25/B**

**Dated- 28 February 2025**

To

**The Registrar / Director / Principal**  
**VPM'S DR. V.N.BEDEKAR INSTITUTE OF**  
**MANAGEMENT STUDIES**  
**JNANADWEEPA', CHENDANI BUNDER**  
**ROAD THANE-400601, THANE,**  
**THANE, Maharashtra, 400601**  
Institution PID: 1-11003077

**Subject: Offer of Financial Assistance to conduct conference under the AICTE Quality Improvement scheme -Grant for Organizing Conference (GOC).**

Sir/Madam,

With reference to the proposal submitted by your institute under the AICTE Quality Improvement scheme -**Grant for Organizing Conference (GOC)** regarding financial assistance for conducting the conference, it is informed that the proposal has been recommended by the Expert Committee and approved by the Council as per the details given below:

1.	Title of Conference:	Navigating the AI Revolution for Business and Education
2.	Level of Conference:	National (Category B)
3.	Proposed date & duration by institute:	2/1/2025 TO 2/1/2025, 1 Day
4.	Name of Coordinator:	Dr.Smita Jape
5.	Name of Co-Coordinator:	Dr. Dinesh Sonkul
6.	Maximum amount granted:	One third of total expenditure incurred for organizing the Conference limited to Maximum of Rs. 200000/- <b>(Rupees Two Lakh Only)</b>

**The said offer is as per the norms and guidelines of the scheme as well as subject to the following Terms and Conditions:**

**I. Release of funds**

- The amount will be released on receipt of requisite documents after successful conduct of the Conference.
- This offer is issued in exercise of the powers delegated to the Council and other Terms and Condition laid down in the guidelines of the scheme.

**II. Limit of Funding**

- The grant from AICTE will be **one-third** of the total expenditure incurred for organizing the Conference **(limited to maximum of Rs. 200000/-)** and rest amount i.e. two-third of total expenditure should be managed by institute itself.

**III. Utilization of funds**

- Up to 10% of the funds offered by AICTE should be utilized for registration fee of participants belonging to SC/ST category.

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- b. At least 15% and 25% participation from other states is must for onsite conference and online conference respectively.
- c. Papers from host institution should not be more than 10% of the total papers.
- d. Coordinator will maintain an electronic record of papers, participants, their institution & its location, to ensure that norm of Pan-India participation, overseas participants in International Conferences and papers from local faculty, are adhered to and also shared with AICTE.

#### **IV. Maintenance of accounts**

- a. The institute shall strictly follow the provisions laid down in the scheme document and this offer letter.
- b. All correspondence related to the conference must contain the number of this letter along with year of sanction of the conference failing which correspondence will not be entertained.
- c. The institute shall maintain proper accounts of the expenditure and the Council or its nominee shall have the right to check/ verify the account to satisfy that the fund has been utilized for the purpose for it was sanctioned.

#### **V. Documents which are to be uploaded on AICTE Dashboard/ GOC Review Portal**

##### **On receipt of offer:**

The Institute must upload/send us Acceptance Letter with dates of Conference, within 7 days from the date of receipt of this offer letter, duly signed and seal affixed by Coordinator and Head of the Institutions along with permission/clearance of Govt. of India for Organizing Conference.

##### **After conduct of the Conference:**

Institute has to fill up the Report on AICTE dashboard/ GOC Review portal and upload following documents:

- a. Copy of proceedings of conference
- b. Feedback of the participants.
- c. Geotagged photographs (maximum 15) of the conference.

#### **VI. Submission of documents by institute after conduct of conference**

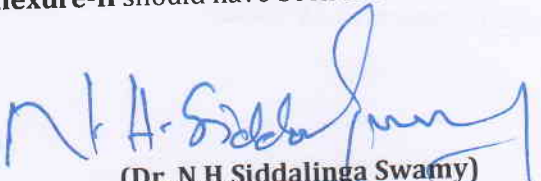
The following documents must be submitted to AICTE within a period of one month, from the date of conduct of Conference for reimbursement of the grant:

- a. Statement of Expenditure in prescribed format duly audited by the Chartered Accountant in the case of a private institution and by the Finance Officer/Account Officer in respect of government/government-aided institution.
- b. Supporting bills/documents on account of expenses incurred for the purpose duly attested by the Head of the Institute.
- c. Soft copy of final report submitted on GOC Review portal as mentioned above (in section V).

#### **VII. General instructions**

- a. Any change in the programme for holding Conference, change of Coordinator name, Venue and Date should be effected only after prior approval of the Council, failing which the sanction for the grant already issued would be treated as automatically withdrawn.
- b. The assets acquired wholly or substantially of the All India Council for Technical Education's grants shall not be disposed or encumbered or utilized for the purposes other than those for which it was given without proper sanction of the Council and should, at any time the Institution ceased to function, such assets shall revert to the All India Council for Technical Education.

- c. The beneficiary institute will make best efforts to promote the scheme by mentioning the sponsorship/ support from AICTE, carrying the Logo of AICTE in conference and other means.
- d. The beneficiary Institution shall observe all financial norms and guidelines as prescribed by the AICTE/ Government of India from time to time. GOI GFR rules, Income tax act and GST act should be followed for deduction of TDS where ever applicable and should be followed while spending for the event.
- e. In respect of international conference, additional guidelines at **Annexure-I** should have been followed.
- f. In respect of Online/ e-Conference, additional guidelines at **Annexure-II** should have been followed.

  
(Dr. N H Siddalinga Swamy)  
Advisor-II (SAG)

Copy forwarded for information and necessary action to:

1. **Name and Address of the Coordinator**  
Dr.Smita Jape  
VPM'S DR. V.N.BEDEKAR INSTITUTE OF  
MANAGEMENT STUDIES  
JNANADWEEPA', CHENDANI BUNDER  
ROAD THANE-400601, THANE,  
THANE, Maharashtra, 400601
2. **Name and Address of the Co-coordinator**  
Dr. Dinesh Sonkul  
VPM'S DR. V.N.BEDEKAR INSTITUTE OF  
MANAGEMENT STUDIES  
JNANADWEEPA', CHENDANI BUNDER  
ROAD THANE-400601, THANE,  
THANE, Maharashtra, 400601
3. **Guard File**
4. **QR Code for Scheme Guidelines.**





पश्चिम विभागीय केंद्र  
भारतीय सामाजिक विज्ञान अनुसंधान परिषद  
जे.पी.नाईक भवन, विद्यानगरी,  
मुंबई-४०० ०९८.  
दूरध्वनी : २६५३ ०२०९ (कार्यालय)  
२६५४ १५६७ (घसतीगृह)



Indian Council of Social Science Research  
J. P. Naik Bhavan, Vidyanagari,  
Mumbai - 400 098.  
Tel. : 2653 0209 Fax : 2653 0210  
ICSSR Hostel : 2654 1567 / 2654 3437  
E-mail : wrcmumbai@gmail.com  
icssrwr@gmail.com  
icssrguesthouse@gmail.com  
(for guest house booking)

Professor Smita Shukla  
Hon. Director

P-51/271/2023

05<sup>th</sup> December, 2023

Dr. Nitin Joshi  
Director

Dr. V. N. Bedekar Institute of  
Management Studies  
Thane 400601

Dear Dr Joshi,

This is with reference to your letter dated 20<sup>th</sup> September, 2023.

I am happy to inform you that the Local Consultative Committee of the Centre in its meeting held on 27<sup>th</sup> Nov, 2023 considered favorably your proposal for financial assistance to organize a national conference on "Social Entrepreneurship" to be held on 03rd February, 2024 and sanctioned a grant of Rs 50,000/- for it.

Kindly note the enclosed terms & conditions for the sanctioned grant & confirm your acceptance of the same.

With best regards,

Yours faithfully,

(Prof. Smita Shukla)  
Hon. Director

Item 28  
Encl. Terms & Conditions

Dr. V. N. Bedekar  
Director of Management Studies  
Award No.: 147  
Section:  
Date: 30/12/2023



WESTERN REGIONAL CENTRE  
INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH  
VIDYANAGARI \* KALINA \* MUMBAI 400 098

(SEMINARS/WORKSHOPS)

TERMS AND CONDITIONS

The first instalment of grant will be released on receipt of the grant-in-aid bill (proforma below) duly filled in.

Grant will be released by Cheque/RTGS in favour of the Registrar/Principal of the University/College/Institute only.

The name of the WRC should be prominently displayed on all banners, invitations & workshop/seminar material as a sponsoring institute.

As per rules of the ICSSR, the Centre will not be able to give financial assistance to unaided colleges to support seminars/ workshops etc.

As regards application from non-University research body, details such as Memorandum of Association, registration, etc are provided to us.

The second & final instalment of grant will be released on receipt of:

- A set of seminar papers/folder
- A brief report/summary of the program. (U)
- Audited statement of accounts
- Utilization certificate from CA/Auditors

The grant be utilized before the end of financial year i.e. 31<sup>st</sup> March, 2024.

The unspent balance of grant refund to the Centre.

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GRANT-IN-AID-BILL

Received by cross cheque No. \_\_\_\_\_ dated \_\_\_\_\_  
drawn on the Allahabad Bank, Kalina branch an amount of Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_)  
towards first/last Instalment of the Seminar/Workshop/Conferences/Publication Grant/Library  
Book Grant/Journal entitled \_\_\_\_\_ (name of the journal)  
sanctioned to \_\_\_\_\_ by the WRC/ICSSR vide its letter  
no. \_\_\_\_\_ dated \_\_\_\_\_

It is certified that no assistance is received from any other source for the purpose.

Date:

**Please affix required revenue stamp**

Signature  
Seal/Stamp



Dr. V. N. Bedekar Institute of Management Studies (MMS)  
Seminar Charges Receipts A/C

From 01/04/2020 To 31/03/2021

Page : 1

Date	Particulars	Vch No	Chq No	Debit	Credit	BALANCE
01/04	Opening Balance			0.00		
17/04	BR SBI C/A 38413500301 -Being amount recd against Misc.r.no.78. Sponsorship from SBI for annual seminar held on 1st feb.2020	078	96658		25000.00	25000.00 Cr
01/06	BP Canara Bank A/Cno 826077 -being amount given to ruchika Daga against excess amount for soft skill programme	13		499.00		24501.00 Cr
02/06	BR Canara Bank A/Cno 826077 -being amount recd for webinar and seminar online from 02nd june to 5th june 20 collection	94			7588.00	32089.00 Cr
07/06	BR Canara Bank A/Cno 826077 -being amount recd for webinar and seminar online from 07th june to 10th june 20 collection	95			7493.00	39582.00 Cr
07/06	BR Canara Bank A/Cno 826077 -seminar charges	97			3000.00	42582.00 Cr
08/06	BR Canara Bank A/Cno 826077 -being amount recd from Mr vaibhav Pandit against collection through his personal google account for seminar	98			4598.00	47180.00 Cr
11/06	BR Canara Bank A/Cno 826077 -being amount recd for webinar and seminar online from 11th june to 13th june 20 collection	99			24998.00	72178.00 Cr
13/06	BR Canara Bank A/Cno 826077 -being amount recd for webinar and seminar online from 13th june to 15th june 20 collection	100			33482.00	105660.00 Cr
18/06	BP Canara Bank A/Cno 826077 -being amount refunded against cancellation of registration of online seminar	27		999.00		104661.00 Cr
17/07	BR Canara Bank A/Cno 826077 -recd as per Gr 03	03			2000.00	106661.00 Cr
08/09	BR Canara Bank A/Cno 826077 Carried Forward	13		1498.00	6000.00 114159.00	112661.00 Cr

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Date	Particulars	Vch No	Chq No	Debit	Credit	BALANCE
	Brought Forward			1498.00	114159.00	
	-being amount reced against FDP webinar conducted online for faculty outside					
13/09	BR Canara Bank A/Cno 826077	16			9000.00	121661.00 Cr
	-being amount reced against FDP webinar conducted online for faculty outside					
20/09	BR Canara Bank A/Cno 826077	22			21000.00	142661.00 Cr
	-being amount reced against FDP webinar conducted online for faculty outside					
11/11	BR Canara Bank A/Cno 826077	36	neft		24625.00	167286.00 Cr
	-Being amount recd against misc.r.no.36 SIDBI sponsorshi p for conference held in Feb 2020 invoice 25000 - tds 3 75					
12/11	BP Cash in Hand	CB24		640.00		166646.00 Cr
	-Being amount given for Pooja saman, sweets for Diwali p ooja					
05/12	BP Canara Bank A/Cno 826077	B160	neft	4000.00		162646.00 Cr
	-Being amount given against Hon. to Dr.Shirish Patil rs. 1500/- and Quize winning team 1 and 2 rs.1000/- each, t eam 3.rs.500/-					
08/01	BP Canara Bank A/Cno 826077	B196		2000.00		160646.00 Cr
	-Being amount given to Amazon.in for gift cards for 2 gu est speakers					
10/02	BP Canara Bank A/Cno 826077	231		4500.00		156146.00 Cr
	-being amount given to seminar speakers against hon for guest					
16/02	BP Canara Bank A/Cno 826077	237		20009.00		136137.00 Cr
	-being amount given against printing to perfect prints					
31/03	JV Advance to PGDM account			1532.00		134605.00 Cr
	-being amount given against various payment made through TBSB SB 930 account online because of technical error of canara Bank so cash JV					
	Carried Forward			34179.00	168784.00	

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Seminar Charges Receipts A/C  
From 01/04/2020 To 31/03/2021

Page : 3

Date	Particulars	Vch No	Chq No	Debit	Credit	BALANCE
	Brought Forward			34179.00	168784.00	
	Total			34179.00	168784.00	
	Closing Balance			134605.00		
		Grand Total		168784.00	168784.00	





<b>FROM</b> <b>MARKETING SECTION,</b> <b>THANE R.O.</b>	<b>TO</b> <b>THE CO-ORDINATOR</b> <b>BRIMS COLLEGE THANE</b>
<b>Ref: Letter dtd 14.12.23</b>	<b>DATE :14.12.2023</b>

**SUB : SANCTION OF RS 40,000/-(Rupees Forty Thousand only) FOR SPONSORSHIP OF CELEBRATION PROGRAMME OF VPM'S 50 YEARS OF MANAGEMENT EDUCATION.**

Dear Sir/Madam,

We are glad to sanction the amount of Rs 40,000/- for your Celebration of VPM'S 50 years of management Studies. On Saturday,16.12.2023 From 10:00 AM to 08:00 PM.

Privileges for the Patron Sponsor:

**Logo and mention as the patron sponsor**

**\*On all the concert publicity material**

**\*On the S4 website with a link back to cosponsor's website**

**\*During all social media promotions**

**\*In all the event displays at the venue**

**\*Acknowledgement as the co-sponsor in the announcements during the concert.**

**\* Stall should be provided to Canara Bank where our staff will be present during Programme to Market our Products.**

REGARDS,

MARKETING SECTION

RO THANE



Ref No.L411145059

January 31, 2020

The Director  
Dr. V.N. Bedekar Institute of  
Management Studies (Dr.VN BRIMS)  
Building No. 4, Jnanadweep,  
Chendani Bunder Road,  
**Thane (West) 400610**

**In duplicate**

Dear Sir,

**Sponsorship to Dr. V.N. Bedekar Institute of Management Studies  
for the International Conference on 'Edu-future For Sustainable world  
Economic Order: Research, Innovation & Technology'**

Please refer to your mail dated December 21, 2019 requesting for support through sponsorship for the National Conference on 'Edu-future For Sustainable world Economic Order: Research, Innovation & Technology' being organized by your Institute on February 1, 2020 at Panini Auditorium, DR. V.N BRIMS, Thane College Campus. In this connection, we are pleased to inform you that an amount of Rs.25,000/- (Rupees Twenty-Five Thousand only), plus applicable taxes, has been sanctioned for organizing the captioned event.

This letter is being issued in duplicate. If the terms and conditions are acceptable to you, please return the duplicate copy hereof to us duly accepted by authorized person on behalf of Dr.VN BRIMS.

Yours faithfully,

  
**[ Ashish Wadke ]**  
Asst.General Manager

Encl as above

बैंक हिन्दी में पत्राचार का स्वागत करता है।

भारतीय लघु उद्योग विकास बैंक

1 एवं 2 धनलक्ष्मी रेसिडेंसी, होटल टिपटॉप प्लाजा के पास, एल. बी. एस. मार्ग, ठाणे (प.) - 400 604. फोन : 022 6848 3800

**SMALL INDUSTRIES DEVELOPMENT BANK OF INDIA**

1 & 2 Dhana Laxmi Residency, Near Hotel Tip-Top Plaza, L.B.S. Marg, Thane (W) - 400 604. Tel.: 022-6848 3800

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### Terms and Conditions

**Sponsorship for the National Conference on  
'Edu-future For Sustainable world Economic Ordersearch,  
Innovation & Technology' on 01.02.2020**

Sr. No.	Terms & Conditions of sanction
	Dr. V.N. Bedekar Institute of Management Studies shall agree that
1	SIDBI's support shall be to the maximum of Rs.25,000/- (Rupees Twenty-Five Thousand only) inclusive of GST and other applicable taxes towards sponsorship for Associate partner to National Conference 2020 proposed to be organized at Dr. V.N. Bedekar Institute of Management Studies, Thane on February 01, 2020
2	SIDBI's assistance as at (1) above should be essentially for organizing the event and be utilised for expenditure on stalls, literature, publicity/print materials and not for food, refreshment gifts etc.
3	SIDBI's sponsorship shall be given adequate coverage in all the promotional materials to be brought by Dr. V.N. Bedekar Institute of Management Studies, like backdrop, brochures, display banners, other printed materials, leaflets etc., in respect of the above event.
4	It shall ensure proper end-use of funds and submit income and expenditure statement of the total cost of the above conference.
6	Any addition requirement of funds will be mobilized by Dr. V.N. Bedekar Institute of Management Studies from its own source or other sources.
7	It shall extend invitation for attending the programme well in advance to the Bank.
8	It shall submit a detailed feedback / list of participants/ impact report along with a few photographs on overall programme within one month from completion of programme.
9	It shall agree & ensure to submit CA certificate certifying the end use of funds along with detailed income and expenditure statement for the programme.

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